

Supporting **IRAM** Implementation

Duties of an **IRAM** Coordinator



IRAM National Training
23 – 24 March 2016 / Sarajevo, Bosnia and Herzegovina

Why?

Supporting IRAM
Implementation
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- ❑ To meet the needs of the member countries the **IRAM** tool can be used in different languages (EN, CZ, DE, FR, HR, PT, SV)
- ❑ The inspection coordinators in the Member Countries need to be assisted and instructed to work with the **IRAM** tool
- ❑ Several Presentations & Training Sessions were provided: North-Rhine Westphalia (DE), Lombardia (IT), Austria, Portugal, Iceland, Croatia & Turkey



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Duties of an **IRAM** Coordinator

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- ❑ The **IRAM** coordinator is nominated by the inspection authority
- ❑ The **IRAM** coordinator puts the inspectors under his coordination in the user administration of the tool
- ❑ The **IRAM** coordinator can create, copy/modify or delete forms for the inspection tasks of his administration.



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Duties of an **IRAM** Coordinator

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- ❑ The **IRAM** coordinator is responsible for the choice of criteria, the graduation of scores and the setting of steering values
- ❑ He/she is responsible for validation of risk assessments forms filled in by its inspectors (has the right to modify the scores of RC)
- ❑ The **IRAM** coordinator can create an Inspection programme by ranking of Template fulfilled by inspectors under his coordination; the ranking could be downloaded in MSEXcel format



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Adding inspectors



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- ❑ Access **User Administration** by clicking “**Master data**” section on Home page of **IRAM** tool
- ❑ Chose the inspector from the inspector listed in the table; filtering service (Surname, First Name, user-ID & language) is provided by the app
- ❑ Tick on “Add to the group” and then save the change




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Logged in as: Florin Homorean

English | Log off



Home

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Master data

Folders A-Z

Forms A-Z

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Support

Welcome, **Florin Homorean!**

Date of the last login: September 19, 2015 at 1:21 PM

You are on the IMPEL form server that provides you with an application for risk assessment in inspection planning.



easyTools



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English Log off



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Forms catalogue Forms for treatment of master data

Open folder

Master data
(Name: root)

Folder's contents

Groups Administration

Template Inspection Tasks

User Administration

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Support



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English Log off



User Administration

Browse data

0 records are currently selected.



	Surname	First Name	User.id	Language	Authority	Coordinator
Apply filter		Aura				
<input type="checkbox"/>	1 Homorean	aura	florinh	EN		
<input type="checkbox"/>	2 Fridgerisson	Gottskalk	Gottskalk	EN		
<input type="checkbox"/>	3 Musterfrau	Anke	A.Musterfrau	DE		
<input type="checkbox"/>	4 Musterfrau	Anke	A.Musterfrau	DE		
<input type="checkbox"/>	5 Musterfrau	Anke	A.Musterfrau	DE		
<input type="checkbox"/>	6 Rinkens	Wilfried	RinkensW	DE		
<input type="checkbox"/>	7 Mustermann	Max	zulu	DE		
<input type="checkbox"/>	8 Helmuth	Schroeter	serua05	DE		
<input type="checkbox"/>	9 Konietzny	Klaus-Peter	konua01	DE		
<input type="checkbox"/>	10 Colla	Severine	severine_colla	FR		



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User Administration

Browse data

0 records are currently selected.



	Surname	First Name	User-id	Language	Authority	Coordinator
Apply filter	X	Aura				
1	Mandache	Aura	Aurelia M	EN		



record 1 of 1



100%

User Administration

General

Delete user

First name |Aura|
Surname |Mandache|
User identification |Aurelia M|
Email address |aura_mandache@yahoo.com|
Language |EN|
Lock Inspector ☐ Locked
Inspection group |...|
Add to the group Add this user to the group *****
Password

Task

Task ID |INSPECTOR| Task description |Inspector|

record 1 of 1
100%

User Administration

General
Delete user

First name

Surname

User identification

Email address

Language

Lock Inspector ☐ Locked

Inspection group

Add to the group ☒

Password

Task

Task ID	Task description
INSPECTOR	Inspector

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User Administration

Browse data
 0 records are currently selected.

	Surname	First Name	User.id	Language	Authority	Coordinator
Apply filter X	<input type="text"/>	<input type="text" value="Aura"/>	<input type="text"/>	<input type="text"/>		
<input type="checkbox"/>	1 Mandache	Aura	Aurelia M	EN		Florin Homorean

Creating a new RA form

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- ❑ Access **Template Inspection Task** by clicking “**Master data**” section on Home page of **IRAM** tool
- ❑ Chose to create a new **RA form** by clicking on button “New record”
- ❑ As first step, the **IRAM coordinator** has to choose between the **Integrated Risk Assessment Method (IRAM)** or the linear mean value method
- ❑ Then fill in the name of inspection task and set “The Rule”, the graduation of scores and the setting of steering values in the **Template Inspection Task** generated by the app



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The screenshot displays the IRAM web application interface. At the top left is the IMPEL logo. The top right corner shows 'easyTools' with five yellow stars. Below the header, a navigation bar indicates the user is logged in as 'Florn Homorean' and provides options for 'English' and 'Log off'. A left sidebar contains a menu with 'Home', 'Forms', 'Master data' (highlighted), 'Folders A-Z', 'Forms A-Z', 'Search', and 'Support'. The main content area is titled 'Forms catalogue Forms for treatment of master data'. It features an 'Open folder' section with a 'Master data' folder (labeled '(name: root)'). Below this is a 'Folder's contents' section showing three items: 'Groups Administration', 'Template Inspection Tasks' (which is highlighted with a blue background and a mouse cursor), and 'User Administration'. Each item is represented by a document icon and a folder icon.



Home

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Master data

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Template Inspection Tasks

Browse data

0 records are currently selected.



	inspectionTask	nameCoordinator	LOCALE	highestRiskCategory	minimumNumberOfHighestScore
Apply filter					
<input type="checkbox"/>	1 Seveso establishments	Koordinator Br Köln	EN	6	2
<input type="checkbox"/>	2 Old IPPC and other industrial installations	Koordinator Br Köln	EN	5	2
<input type="checkbox"/>	3 Old IPPC and other installations (linear approach)	Koordinator Br Köln	EN	5	2
<input type="checkbox"/>	4 Simple	Koordinator Br Köln	EN	3	1
<input type="checkbox"/>	5 MJ, BimSch und nicht genehmigungsbedürft. Anlagen	Koordinator Br Köln	DE	5	2
<input type="checkbox"/>	6 Betriebsbereiche nach StörfallV	Koordinator Br Köln	DE	6	2
<input type="checkbox"/>	7 Abfallstromkontrolle	Koordinator Br Köln	DE	5	2
<input type="checkbox"/>	8 Waste shipment	Koordinator Br Köln	EN	3	2
<input type="checkbox"/>	9 Gentechnik Überwachung	Koordinator Br Köln	DE	3	2
<input type="checkbox"/>	10 Genetic engineering inspections	Koordinator Br Köln	EN	3	2



Template Inspection Tasks

Inspection task

Koordinator: Florin Homorean

Name of the inspection task

Regular checks

Minimum number of highest score

2

Lowest risk category

1

Highest risk category

5

Show Integrated Risk Assessment Method



Linear Mean Value Method



Language

EN



Creating a new RA form

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- ❑ With the “+” button beneath the impact criteria box and the operator performance criteria box new criteria can be created
- ❑ Here the name of the criteria (with a short description) has to be entered
- ❑ The graduation of scores (values) has to be done in the same way. For each value (score) the “+” button has to be pushed
- ❑ The description of the scores can be taken from “**IRAM guidance book**” or developed by yourself



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Impact criteria

Impact criterion	Releases to air
Maximum possible score	5
Description of the criterion	The hisghest are the highest in the impact on environment & human health
Description of the value	Activity is mentioned in Annex 1 of the EPRTIR Regulation and the sum of the releases to air - normalised to the thresholds* of Annex 2, column 1a - is >10
Value	5
Shift of score (weight)	0
Inspection weight	1

Add new values

Add new Criteria

Information about inspection category

Inspection category	Information
A	Basic Inspection
B	Basic inspection with one or two key aspects
C	Inspection with broad main focus
D	Fully integrated inspection

Creating a new **RA form**

- ☐ For the linear mean value method only risk criteria have to be entered

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