

INFORMATION EXCHANGE TEMPLATE

WORK PROGRAMME - to be submitted by 31 December

For the submission of the work programme from National Accreditation Bodies (NABs) or National Certification Authorities (NCAs) to the Competent Authority (CAs) according to Article 70(1) of the AVR

Before you use this file, please note the following:

- (a) Read carefully the worksheet with Instructions on how to fill in this template.
- (b) This template is intended for the exchange of information from NABs or NCAs to the CA of the MS where the verifiers concerned are carrying out verification.
- (c) The National Accreditation Body (NAB) mentioned in this template is the NAB that has accredited the verifier.
- (d) The National Certification Authority (NCA) mentioned in this template is the NCA that has certified the verifier if a MS has set up a certification system and the verifier concerned is a certified natural person.
- (e) NABs must identify the Competent Authority (CA) of the Member State to which the work programme needs to be submitted. Note that "Member State" here means all States which are participating in the EU ETS, not only EU Member States. If more than one CA is designated to perform EU ETS activities in a Member State, Article 69(2) of the Accreditation and Verification Regulation requires those Member States to authorise one of those CA as the focal point for the exchange of information.

[Go to 'Instructions'](#)

Guidelines and Conditions

- 1 Article 15 of Directive 2003/87/EC instructs the European Commission to adopt a regulation for the verification of emission reports or tonne-kilometre reports and for the accreditation and supervision of verifiers. Effective cooperation between NABs or where applicable other national authorities, and the Competent Authority (CA) is essential for the proper functioning of the greenhouse gas emission allowance scheme and the supervision on the quality of verification. For reasons of transparency, it is necessary to ensure that the NAB, or where applicable, other national authorities, and the CA establish effective means of information exchange.

The Directive can be downloaded from:

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:2003L0087:20090625:EN:PDF>

- 2 The Accreditation and Verification Regulation (Commission Regulation EU no. 600/2012 (hereinafter the "AVR"), defines requirements for the exchange of information between verifiers, NABs and CAs. These can be found in Chapter VI of that regulation

The AVR can be downloaded from:

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2012:181:0001:0029:EN:PDF>

- 3 Article 76 of the AVR requires a verifier to submit by 15 November each year, information to the NAB that has accredited the verifier or the NCA that has certified that verifier. This information enables the NAB or the NCA to draft the work programme or the management report (see under 4 and 5). Article 76 AVR reads as:

For the purposes of enabling the national accreditation body to draft the accreditation work programme and the management report referred to in Article 70, a verifier shall, by 15 November of each year, send the following information to the national accreditation body that has accredited that verifier:

- (a) the planned time and place of the verifications that the verifier is scheduled to perform;*
- (b) the address and contact details of the operators or aircraft operators whose emissions or tonne-kilometre report are subject to its verification.*

- 4 Article 70(1) of the AVR requires the NAB or, where applicable the NCA, to submit a work programme to the CA of the Member State where the verifier is intending to carry out verifications. This work programme needs to be submitted by 31 December of each year. Article 70(1) of the AVR reads as:

By 31 December of each year, the national accreditation body shall make available an accreditation work programme to the competent authority of each Member State containing the list of verifiers accredited by that national accreditation body and which have notified it pursuant to Article 76 that they intend to carry out verifications in those Member States. The accreditation work programme shall at least contain the following information in relation to each verifier:

- (a) the anticipated time and place of the verification;*
- (b) information on activities that the national accreditation body has planned for that verifier, in particular surveillance and reassessment activities;*
- (c) dates of anticipated witnessing audits to be performed by the national accreditation body to assess the verifier including the address and contact details of operators or aircraft operators that will be visited during the witness audit;*
- (d) information on whether the national accreditation body has requested the national accreditation body from the Member State in which the verifier is performing the verification, to carry out surveillance activities.*

- 5 Article 70(3) of the AVR requires the NAB or, where applicable the NCA, to submit a management report to the CA of the Member State in which the verifier is carrying out verification and where the verifier is accredited or certified. This management report has to be submitted by 1 June each year and provides feedback on what activities the NAB or the NCA has carried out related to a specific verifier in the preceding 12 months. Article 70(3) of the AVR reads as:

By 1 June of each year, the national accreditation body shall make available a management report to the competent authority. The management report shall at least contain the following information in relation to each verifier that has been accredited by that national accreditation body:

- (a) accreditation details of verifiers that were newly accredited by that national accreditation body, including the scope of accreditation for these verifiers;*
- (b) any changes to the scope of accreditation for these verifiers;*
- (c) summarised results of surveillance and reassessment activities carried out by the national accreditation body;*
- (d) summarised results of extraordinary assessments that have taken place, including reasons for initiating such extraordinary assessments;*
- (e) any complaints filed against the verifier since the last management report and the actions taken by the national accreditation body.*

6 Article 72 of the AVR requires the CA of the Member State where the verifier is carrying out the verification to exchange information to the NAB that has accredited the verifier or the NCA that has certified the verifier. This information enables the NAB or the NCA to take action on a particular verifier if the CA has identified issues related to that verifier during, inspection, the review of emission reports, evaluation of the internal verification documentation or through complaints submitted to the CA. To support the NAB and NCA in their surveillance activities and other accreditation activities it is important to exchange the information on a timely basis. Therefore it is recommended that the CAs submit the information by 30 September each year unless it concerns information that requires immediate action by the NAB or the NCA. For more explanation on what constitutes an immediate need for information exchange please see the guidance listed under point 9. Article 72(1) of the AVR reads as:

The competent authority of the Member State where the verifier is carrying out the verification shall annually communicate to the national accreditation body which has accredited that verifier at least the following:

- (a) relevant results from checking the operator's and aircraft operator's report and the verification reports, in particular of any identified non-compliance of that verifier with this Regulation;*
- (b) the results from the inspection of the operator or aircraft operator where those results are relevant for the national accreditation body concerning the verifier's accreditation and surveillance or where those results include any identified non-compliance of that verifier with this Regulation;*
- (c) results from the evaluation of the internal verification documentation of that verifier where the competent authority has evaluated the internal verification documentation pursuant to Article 26(3);*
- (d) complaints received by the competent authority concerning that verifier.*

7 This file constitutes one of four Information Exchange Templates that have been developed by the European Commission Services as part of a series of guidance documents and electronic templates supporting an EU-wide harmonised interpretation of the AVR. The templates aim to provide a standardized, harmonised and consistent way of exchanging information between verifiers, the NABs (or where applicable NCA) and the CAs.

8 The four information exchange templates that have been produced to comply with the requirements of Article 70(1), 70(3), 72 and 76 of the AVR concern the following:

- notification template to accommodate the information exchange from a verifier to the NAB or NCA (Article 76 of the AVR);
- work programme from the NAB or NCA to the CA (Article 70(1) of the AVR);
- management report from the NAB or NCA to the CA (Article 70(3) of the AVR);
- annual information exchange from the CA to the NAB or the NCA (Article 72 of the AVR).

This particular template is the work programme that NAB or NCA must submit to the CA in accordance with Article 70(1) of the AVR.

This is the final version of the Work Programme template from the NAB or the NCA to the CA as endorsed by the Climate Change Committee in its meeting of 19 September 2012.

9 Guidance on the contents of each information exchange template is provided in the key guidance note on information exchange (KGD II.10). Please consult this guidance note when completing the templates.

10 KGD II.10 and all other guidance documents and templates on the AVR developed by the Commission Services can be found at:

http://ec.europa.eu/clima/policies/ets/monitoring/index_en.htm

Information sources

EU Websites:

- EU Legislation:	http://eur-lex.europa.eu/en/index.htm
- EU ETS general:	http://ec.europa.eu/clima/policies/ets/index_en.htm
- Monitoring and Reporting in the EU ETS:	http://ec.europa.eu/clima/policies/ets/monitoring/index_en.htm

Other websites:

- <to be provided by Member State>
-
-

Helpdesk:

<to be provided by Member State, if relevant>

Member State-specific guidance is listed here:

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How to use this file

WORK PROGRAMME

This information exchange template comprises the following sheets:

NAB details	Contact details of the NAB or the NCA that is submitting the work programme to the CA
Verifier details	Information related to the list of verifiers accredited by the NAB or certified by the NCA and information on activities that the NAB or NCA has planned for those verifiers: e.g. assessment, surveillance, reassessment, scope change, whether the NAB has requested the NAB of another MS to carry out the surveillance. Article 70(1) (b) and (d) of the AVR
Operator details	List of verifiers for who the following information is included: - anticipated time and place of verification, including operator/ aircraft operator details the verifier is verifying. - Dates of anticipated witness audits. Article 70(1) (a) and (c) of the AVR
Extraordinary	List of verifiers for who extraordinary assessment is planned to be carried out. This section must only be completed if the NAB or the NCA is intending to carry out such an assessment. Article 70(1) (b) of the AVR

Color codes and fonts

<yellow cells>	Input cells. Please complete the yellow cells in the template in accordance with the instructions above the columns of the template.
Bold blue:	This text above each column header provides a brief instruction.
<i>Smaller italic text:</i>	This text in the beginning of each sheet provides more detailed instructions for selected columns.

If more rows are required, please insert manually additional rows in the yellow area.
Further instructions or comments are given at the beginning of the sheet or above the columns, as relevant, these should be read BEFORE completion of the template.

This template has been developed in order to allow further digital processing by the receiving CA: it is therefore to be submitted in Excel format, and has not been optimized for printing. The NAB or NCA should only use the yellow cells for data entry. It is not possible to use most of the formatting options or the "Edit/Move or Copy Sheet" function in Excel, due to workbook protection in Excel. When copy-pasting data into the yellow cells, please use the "Paste as Values" option. If needed, formatting can be applied with the "Format Painter" option in Excel.

This is a fictitious example of how to complete the work programme template.

Work programme template

Work programme information to be submitted by the NAB or NCA to the Competent Authority (Article 70(1) of the AVR)

Please provide your contact details

NAB/NCA details

NAB name/ or National Certification Authority in the case of certification:	United Kingdom Accreditation Service (UKAS)	Organisation name Mandatory
Contact person:	Mr Contact Person	Include at least first name and surname. Optional: title, job title
Telephone number:	(+) 0044	Mandatory
Email address:	contact.person@ukas.com	Mandatory
Address Line 1:	21-47 High Street	Mandatory
Address Line 2:	Feltham	Optional
City:		Mandatory
State/Province/Region:		Optional
Postcode/ZIP:	TW13 4UN	Mandatory
Country:	United Kingdom	Mandatory

Work programme template

Work programme information to be submitted by the NAB or NCA to the Competent Authority (Article 70(1) of the AVR)

Please provide for each row the information per Verifier

Accreditation ID number or
Certification ID number

Please provide per verifier the ID number in the accreditation certificate or in the certification certificate in the case of certification. If the verifier is a new verifier that goes through an initial accreditation or certification, this number does not have to be provided (yet).

Company / organisation name or natural certified person										Mandatory	Include at least first name and surname. Optional: title, job title	Please use the international number format	Mandatory	Mandatory	Optional	Mandatory	Optional	Mandatory	Mandatory
Verifier Details										Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory
Verifier name:	Accreditation ID number or Certification ID number	Contact person:	Telephone number:	Email address:	Address Line 1:	Address Line 2:	City:	State/Province/Region :	Postcode/ZIP:	Country:	Assessments per Verifier (Article 70(1) (b) and (d) of the AVR)								
Assessment type:	Date of assessment:	Is one or more witness audit(s) planned?	Is a scope extension planned?	Is an extraordinary assessment planned?	NAB has requested that another NAB performs the surveillance and witnessing activities														
Initial accreditation of new verifier	23/10/2013	Yes	No	No															
Annual surveillance	Apr-15	Yes	No	No															
Initial accreditation of new verifier	17/09/2013	Yes	No	No															
Annual surveillance	Apr-15	Yes	No	No															
Initial accreditation of new verifier	23/09/2013	Yes	No	No															
Annual surveillance	Apr-15	Yes	No	No															
Initial accreditation of new verifier	31/10/2013	Yes	No	No															
Annual surveillance	Mar-15	Yes	No	No															
Initial accreditation of new verifier	26/09/2013	Yes	No	No															
Annual surveillance	Apr-15	Yes	No	No															
Initial accreditation of new verifier	19/11/2013	Yes	No	No															
Annual surveillance	10_3/2013	Yes	No	No															
Initial accreditation of new verifier	7-Feb-15	Yes	No	No															
Annual surveillance	08/09/2013	Yes	No	No															
Initial accreditation of new verifier	08/09/2013	Yes	No	No															
Annual surveillance	Apr-15	Yes	No	No															
Initial accreditation of new verifier	12/09/2013	Yes	No	No															
Annual surveillance	Apr-15	Yes	No	No															

Top info	Guidance	NAB details	Operator details
Next free row	Instructions	Verifier details	Extraordinary

Work programme template

Work programme information to be submitted by the NAB or NCA to the Competent Authority (Article 70(1) of the AVR)

Please provide for each row per Operator or Aircraft Operator the required information

Accreditation ID number or Certification ID number Please provide per verifier the ID number in the accreditation certificate or in the certification certificate in the case of certification. If the verifier is a new verifier that goes through an initial accreditation or certification, this number does not have to be provided (yet).

Member State (admin MS): Two-letter code representing the Member State (MS) in which the verification takes place or for aviation the administering MS where the aircraft operator has to submit its verified emission report or tonne-kilometre report. Note that "Member State" here means all States which are participating in the EU ETS, not only EU Member States.

Installation or AO ID: For installations, please provide the ID as in the NIMs, for Aircraft Operators (AO), please provide the CROO ID

Address Line 1 In the case of an operator, please fill in the address of the installation under address line 1.

Scheduled start of the verification: Moment (month) that the verification is expected to start. This corresponds with the month in which stage I listed in Annex I of the Explanatory Guidance (EGD I) starts: i.e. the start of strategic analysis, checking MP and compliance with MRR, review accounting methods and processes, risk analysis, planning verification work (see Annex I of the guidance)

Indicative date (first) site visit Please provide indicative date or if this is not available the month in which the site visit will take place

Indicative date other site visits If more than one site visit is planned please provide these other dates or the month when these site visits are planned to take place. When completing the data, please indicate how many site visits have been planned.

Indicative date witness audit Please provide indicative date or if this is not available the month in which the witness audit is planned to take place. If more than one witness audit is planned please provide these other dates or month when the witness audits is planned to take place. When completing the data, please indicate how many witness audits have been planned.

Mandatory		Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Optional	Mandatory	Optional	Mandatory	Mandatory	Date (month)	Date (preferably day, at least month)	Only if applicable	Date (preferably day, at least month)	Only if applicable	Mandatory
Verifier Details		Installation or Aircraft Operator Details (Article 70(1)(a) of the AVR)										Timing of planned verifications (Article 70(1)(a) of the AVR)		Witness audit (Article 70(1)(c) of the AVR)		Primary Activity Group for the Operator	
Verifier name:	Accreditation ID number or Certification ID number	Operator name or Aircraft Operator name:	Member State (admin MS):	Installation name:	Installation or AO ID:	Address Line 1:	Address Line 2:	City:	State/ Province/ Region:	Postcode/ZIP:	Country:	Scheduled start of the verification:	Indicative date (first) site visit:	If more than one site visit is planned, indicative date(s) of these other site visits:	Indicative date witness audit	If more than witness audit is planned, indicative date of these other site visits:	Activity Group
Verifier 1	UKAS-01	Power station	United Kingdom	Power station A	UK-E-IN-XXXX						United Kingdom	04/02/2015	04/02/2015				1b
Verifier 1	UKAS-01	Aggregate plant	United Kingdom	Asphalt Plant A	UK-E-IN-XXXX						United Kingdom	01/02/2015	01/02/2015				1b
Verifier 1	UKAS-01	Aggregate plant	United Kingdom	Asphalt Plant B	UK-E-IN-XXXX						United Kingdom	09/02/2015	09/02/2015				1b
Verifier 1	UKAS-01	Steelworks	United Kingdom	Steelworks A	UK-E-IN-XXXX						United Kingdom	19/11/2014	19/11/2014				1b, 3
Verifier 1	UKAS-01	Steelworks	United Kingdom	Steelworks B	UK-E-IN-XXXX						United Kingdom	05/02/2015	05/02/2015				1b, 3
Verifier 1	UKAS-01	Chemical works 1	United Kingdom	Chemical works A	UK-E-IN-XXXX						United Kingdom	12/11/2014	12/11/2014				1b, 6, 9
Verifier 1	UKAS-01	Chemical works 2	United Kingdom	Chemical works 1A	UK-E-IN-XXXX						United Kingdom	05/11/2014	05/11/2014				1b, 9
Verifier 1	UKAS-01	Chemical works 2	United Kingdom	Chemical works 1A	UK-E-IN-XXXX						United Kingdom	23/12/2014	23/12/2014				1b, 9
Verifier 1	UKAS-01	Chemical works 2	United Kingdom	Chemical works 1B	UK-E-IN-XXXX						United Kingdom	13/11/2014	13/11/2014				1b, 9
Verifier 1	UKAS-01	Lime Manufacturer	United Kingdom	Lime Kiln Plant A	UK-E-IN-XXXX						United Kingdom	02/06/2014	02/06/2014				1b, 6
Verifier 1	UKAS-01	Lime Manufacturer	United Kingdom	Lime Kiln Plant B	UK-E-IN-XXXX						United Kingdom	06/02/2015	06/02/2015				1b, 6
Verifier 1	UKAS-01	Refinery Ltd	United Kingdom	Refinery Ltd	UK-E-IN-XXXX						United Kingdom	09/03/2015	09/03/2015				1b
Verifier 1	UKAS-01	Aggregate plant 2	United Kingdom	Asphalt Plant A	UK-E-IN-XXXX						United Kingdom	21/11/2014	21/11/2014				1b
Verifier 1	UKAS-01	Aggregate plant 2	United Kingdom	Asphalt Plant B	UK-E-IN-XXXX						United Kingdom	21/11/2014	21/11/2014				1b
Verifier 1	UKAS-01	Paper Producer	United Kingdom	Paper Mill	UK-E-IN-XXXX						United Kingdom	15/12/2014	15/12/2014				1b, 7
Verifier 1	UKAS-01	Paper Producer 1	United Kingdom	Paper Mill	UK-E-IN-XXXX						United Kingdom	27/11/2014	27/11/2014				1b, 8
Verifier 1	UKAS-01	Paper Producer 2	United Kingdom	Paper Mill	UK-E-IN-XXXX						United Kingdom	25/02/2015	25/02/2015				1b, 10
Verifier 1	UKAS-01	Paper Producer 3	United Kingdom	Paper Mill	UK-E-IN-XXXX						United Kingdom	16/12/2014	16/12/2014				1b, 10
Verifier 1	UKAS-01	Paper Producer 4	United Kingdom	Paper Mill	UK-E-IN-XXXX						United Kingdom	16/12/2014	16/12/2014				1b, 10
Verifier 1	UKAS-01	Cook Airlines Ltd	United Kingdom	Cook Airlines Ltd	UK-E-IN-XXXX						United Kingdom	11/03/2015	11/03/2015				1b
Verifier 1	UKAS-01	Refinery Ltd	United Kingdom	Petroleum Limited	UK-W-IN-XXXX						United Kingdom	06/01/2015	06/01/2015				1b, 2
Verifier 2	UKAS-02	Harvest Energy Limited	UK	Harvest Bodies of Processing Plant	UK-E-IN-12030	Seal Sands Terminal (South Site)	Seal Sands	Middlesbrough	Teeside	TS2 1UB	UK	Feb-15	16/02/2015	-			1a
Verifier 2	UKAS-02	Magnox Limited	UK	Magnox Oldbury	UK-E-IN-11758	OldburyNate	-	Thornbury	Gloucesters	BS26 1RQ	UK	Feb-15	26/02/2015	-			1a
Verifier 2	UKAS-02	GAS	UK	GCHQ Berhal	UK-E-IN-11908	Berthal	-	Cheltenham	Gloucestershire	GL51 0EX	UK	Feb-15	16/02/2015	-			1a
Verifier 2	UKAS-02	Shell UK Ltd	UK	Stanton	UK-E-IN-11832	Praston Road	-	Bacon	Norfolk	NR12 4JE	UK	Feb-15	17/02/2015	18/02/2015			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Shell UK Ltd St Fergus Gas Plant	UK-S-IN-12375	P.O. Box 20	-	Powderhead	Aberdeenshire	AB42 3EP	UK	Jan-15	27/01/2015	28/01/2015			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Shell UK Ltd Fife NGL Plant	UK-S-IN-12350	P.O. Box 16	-	COWDENBATH	Fife	KY48EL	UK	Jan-15	29/01/2014	30/01/2014			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Avessia	DTT400	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Curlew	DTB600	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Brent Bravo	DTB700	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Brent Charlie	DTT100	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Brent Delta	DTT200	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1a
Verifier 2	UKAS-02	Shell UK Ltd	UK	Gannet	DTT800	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Nelson	DTB500	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Shearwater	DTT900	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Pierce (Hawewe Brim)	DTB600	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Leman Alpha	DTT700	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Sole Pt Clipper	DTT600	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	Shell UK Ltd	UK	Sean Papa	DTB400	1 Aitens Farm Road	Nigg	Aberdeen	Aberdeenshire	AB12 3FY	UK	Nov-14	17/11/2014	21-22/2015 & Feb-15 dates etc			1b
Verifier 2	UKAS-02	TQAQ Bratani Ltd	UK	Comorant Alpha	DTB300	TQAQ House	Prospect Road, Anhall Business Park	Westhill	Aberdeenshire	AB32 6FE	UK	Nov-14	20/11/2014	2-6/2015			1b
Verifier 2	UKAS-02	TQAQ Bratani Ltd	UK	North Comorant	DTB200	TQAQ House	Prospect Road, Anhall Business Park	Westhill	Aberdeenshire	AB32 6FE	UK	Nov-14	20/11/2014	2-6/2015			1b
Verifier 2	UKAS-02	TQAQ Bratani Ltd	UK	Tern Alpha	DTB300	TQAQ House	Prospect Road, Anhall Business Park	Westhill	Aberdeenshire	AB32 6FE	UK	Nov-14	20/11/2014	2-6/2015			1b
Verifier 2	UKAS-02	TQAQ Bratani Ltd	UK	Elder Alpha	DTB900	TQAQ House	Prospect Road, Anhall Business Park	Westhill	Aberdeenshire	AB32 6FE	UK	Nov-14	20/11/2014	2-6/2015			1b
Verifier 2	UKAS-02	TQAQ Bratani Ltd	UK	Harding	DTA000	TQAQ House	Prospect Road, Anhall Business Park	Westhill	Aberdeenshire	AB32 6FE	UK	Nov-14	20/11/2014	2-6/2015			1b
Verifier 2	UKAS-02	Nature Energy Ltd	UK	Walsley Pembroke	UK-E-IN-13017	Pembroke Plant	-	Pembroke	Pembrokeshire	SA71 5SJ	UK	Sep-14	11/09/2014	-			1b
Verifier 2	UKAS-02	EASVJET AIRLINE COMPANY LTD	UK	EASVJET AIRLINE COMPANY LTD	UK-E-AV-00033	Hangar B9	London Luton Airport	Luton	Bedfordshire	LUG 9PP	UK	Feb-15	03/03/2015	04/03/2015			12
Verifier 2	UKAS-02	JET2.COM LTD	UK	JET2.COM LTD	UK-E-AV-00093	LOW FARE FINDER HOUSE	LEEDS BRADFORD INTERNATIONAL AIRPORT	Leeds	West Yorkshire	LS19 7TU	UK	Feb-15	18/02/2015	-			1b
Verifier 2	UKAS-02	Solvay Interox Limited	UK	Solvay Interox Limited	UK-E-IN-11532	Baronnet Road	-	Cheshire	West Midlands	WA6 6HA	UK	Feb-14	12/02/2015	-			1a
Verifier 2	UKAS-02	Rhodia UK Limited	UK	Rhodia UK Oldbury Boilerhouse	UK-E-IN-11725	P.O. Box 80	-	Oldbury	West Midlands	B69 4LN	UK	Feb-14	10/02/2015	-			1b
Verifier 2	UKAS-02	BOND OFFSHORE HELICOPTERS LTD	UK	BOND OFFSHORE HELICOPTERS LTD	UK-E-AV-00843	UNIT 1 NORTH WINGLYNCE AVENUE	ABERDEEN BUSINESS PARK	ABERDEEN	Aberdeenshire	AB21 0LQ	UK	Feb-15	etc	-			12
Verifier 2	UKAS-02	Bridgeforth Aluminum Limited	UK	Bridgeforth Aluminum Limited	UK-E-IN-12593	Stourbridge Road	NA	Bridgeforth	Shropshire	WV15 6AU	UK	Mar-15	etc	-			1a
Verifier 3	UKAS-03	Lynemouth Power Station	UK	Lynemouth Power Station	UK-E-IN-12774	Lynemouth Power Station	-	Achnagray	Northumberland	NE63 9YH	UK	Sep-14	18-19/12/14	-			1b
Verifier 3	UKAS-03	Chives Brothers	UK	Strathclyde Distillery	UK-S-IN-12793	40 Miller Street	-	Glasgow	Glasgow	G6 0GB	UK	Sep-14	28/01/2014	-			1a
Verifier 3	UKAS-03	Dana	UK	Triton FPSO	GB-EA-ETC02/1300	62 Hurst Street Kings Close	-	Aberdeen	Aberdeen	AB10 1RS	UK	Sep-14	12/09/2014	-			1b
Verifier 3	UKAS-03	AstraZeneca R&D	UK	Blocks 9, 63 & 104 Boiler Plant	UK-E-IN-11783	AstraZeneca UK - Ardley Park	-	Macclesfield	Cheshire	SK10 4TG	UK	Sep-14	22/09/2014	-			1a

Verifier 3	UKAS-03	AstraZeneca R&D	UK	AstraZeneca - Macclesfield	UK-E-IN-11698	AstraZeneca UK Manufacturing - Macclesfield	Macclesfield Cheshire	SK10 2NA	UK	Sep-14	22/09/2014			1a
Verifier 3	UKAS-03	BP Chemicals	UK	BP Chemicals Ltd	UK-E-IN-11701	Saland	Hull	HU12 8DS	UK	Sep-14	18/11/2014			4
Verifier 3	UKAS-03	British Airways	UK	BRITISH AIRWAYS HEATHROW MAINTENANCE BASE	UK-E-IN-11788	Heathrow Maintenance Base	Middlesex	UB3 5AP	UK	Jan-15	22/01/2015			1a
Verifier 3	UKAS-03	Centrica plc	UK	Barry Power Station	UK-W-IN-11513	Sully Moor Road	Sully Vale of Glamorgan	CF64 5YU	UK	Sep-14	14/11/2014			1b
Verifier 3	UKAS-03	Centrica plc	UK	Peterborough Power Station	UK-E-IN-11413	Storeys Bar Road	Peterborough	PE1 5NT	UK	Sep-14	03/10/2014			1b
Verifier 3	UKAS-03	Centrica plc	UK	Killingholme ACOGT Power Station	UK-E-IN-11815	Chase Hill Road	North Killingholme Immingham	DN403EH	UK	Sep-14	22/10/2014			1b
Verifier 3	UKAS-03	Centrica plc	UK	Glanford Brigg Generating Station	UK-E-IN-11462	Scawby Brook	Brigg North Lincolnshire	DN20 9LT	UK	Sep-14	23/10/2014			1b
Verifier 3	UKAS-03	Centrica plc	UK	Lange	UK-E-IN-11926	Kingsway Plympton	Plymouth Devon	PL7 5AW	UK	Sep-14	11/09/2014			1b
Verifier 3	UKAS-03	Centrica plc	UK	North & South Morecambe, Rivers Centrica Energy	UK-E-IN-11639	Rampside Road	Barrow-in-Furness Cumbria	LA13 9QU	UK	Sep-14	13-14/12/14			1b
Verifier 3	UKAS-03	Centrica plc	UK	Morecambe Central Processing Complex	DTI200	North Quay Heysham Harbour	Morecambe Lancashire	LA3 2UH	UK	Sep-14	13-14/12/14			1b
Verifier 3	UKAS-03	Centrica Storage Ltd	UK	Centrica Storage Ltd	UK-E-IN-11497	Dimlington Road Easington	Nr Hull East Yorkshire	HU12 0SX	UK	Sep-14	17-18/12/14			1b
Verifier 3	UKAS-03	Centrica Storage Ltd	UK	Rough 470B	GB-ETS-0200	Rough Facilities, Dimlington Road	Easington, Nr. Hull	HU12 0SX	UK	Sep-14	17-18/12/14			1b
Verifier 3	UKAS-03	Centrica plc	UK	SOUTH HUMBER BANK POWER STATION	UK-E-IN-11405	SOUTH MARSH ROAD	STALLINGBOROUGH N E Lincolnshire	DN41 8BZ	UK	Sep-14	21/11/2014			1b
Verifier 3	UKAS-03	Chevron	UK	Captain FPSO	DTI2100	Seafeld House Hill of Rubislaw	Aberdeen	AB15 6XL	UK	Sep-14	3-4/2/15			1b
Verifier 3	UKAS-03	Chevron	UK	Alba Northern	DTI2200	Seafeld House Hill of Rubislaw	Aberdeen	AB15 6XL	UK	Sep-14	3-4/2/15			1b
Verifier 3	UKAS-03	Chevron	UK	Alba FSU	DTI2300	Seafeld House Hill of Rubislaw	Aberdeen	AB15 6XL	UK	Sep-14	3-4/2/15			1b
Verifier 3	UKAS-03	Chevron	UK	Captain Wallhead Protector Platform (WPP & BL P)	DTB100	Seafeld House Hill of Rubislaw	Aberdeen	AB15 6XL	UK	Sep-14	3-4/2/15			1b
Verifier 3	UKAS-03	Exxon Oil	UK	Petroleum Processes	UK-E-IN-12052	Stanlow Manufacturing Complex PO Box 3	Ellesmere Port, South Wirral	CH65 4HB	UK	Sep-14	8-10/12/14			2
Verifier 3	UKAS-03	Fairfield	UK	Dunlin Alpha	DECC 8100	19 Abercrombie Court Prospect Road	Westhill Aberdeen	AB32 6FE	UK	Sep-14	21/10/2014			1b
Verifier 3	UKAS-03	Suntory	UK	Royal Forest Factory	UK-E-IN-12035	Coletford	Gloucestershire	GL16 6JB	UK	Sep-14	11/11/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	SmithKline Beecham plc	UK-E-IN-11565	GlaxoSmithKline - Worthing Dominion Way	Worthing West Sussex	BN14 8QH	UK	Sep-14	12/09/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	GlaxoSmithKline - Ware	UK-E-IN-11461	Priony Street	Ware Hertfordshire	SG12 0DJ	UK	Sep-14	27/11/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	Glaxo Operations UK Limited Ulverston Site	UK-E-IN_11483	North Lonsdale Road	Ulverston Cumbria	LA12 9DR	UK	Sep-14	03/11/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	GlaxoSmithKline	UK-S-IN-12330	Cobden Street	Monrose, Angus	DD10 8EA	UK	Sep-14	13/09/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	GlaxoSmithKline Services Unlimited	UK-S-IN-12383	Sherwallon Road	Ilrinc, Ayrshire	KA11 5AP	UK	Sep-14	02/10/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	GlaxoSmithKline Research and Development	UK-E-IN-11461	Park Road	Ware, Hertfordshire	SG12 0DP	UK	Sep-14	10/10/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	Glaxo Operations UK Ltd	UK-E-IN-11746	GlaxoSmithKline, Barnard Castle Hamme Road	Barnard Castle County Durham	DL12 8DT	UK	Sep-14	03/11/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	Stovenage Site	UK-E-IN-11460	Gunnels Wood Road	Stovenage Hertfordshire	SG1 2NY	UK	Sep-14	03/12/2014			1a
Verifier 3	UKAS-03	GlaxoSmithKline	UK	Harlow Site	UK-E-IN-11459	GlaxoSmithKline - Research and Development New Frontiers Science Park Third Avenue	Harlow Essex	CM19 5AW	UK	Sep-14	04/12/2014			1a
Verifier 3	UKAS-03	Ineos	UK	Grangemouth Chemicals/Olefins	UK-S-IN-12342	Boness Road	Grangemouth	FK3 9XH	UK	Sep-14	4-6/11/14			4
Verifier 3	UKAS-03	Ineos	UK	Ineos Grangemouth Refinery	UK-S-IN-12340	Boness Road	Grangemouth	FK3 9XH	UK	Sep-14	4-6/11/14			2
Verifier 3	UKAS-03	Ineos	UK	Ineos Grangemouth Infrastructure	UK-S-IN-12341	Boness Road	Grangemouth	FK3 9XH	UK	Sep-14	4-6/11/14			1b
Verifier 3	UKAS-03	Gasco	UK	Largared Recovering Facilities	UK-E-IN-11839	Dimlington Road	Easington Yorkshire	HU12 0TG	UK	Sep-14	22/08/2014			1b
Verifier 3	UKAS-03	Milenium Chemicals	UK	CHP Plant	UK-E-IN-11840	Laporte Road Stallingborough	Grimstby NE Lincs	DN40 2PR	UK	Sep-14	05/11/2014			4
Verifier 3	UKAS-03	The North British Distillery Company Limited	UK	The North British Distillery Company Limited	UK-S-IN-12332	9 Wheatfield Road	Edinburgh, London	EH11 2PX	UK	Sep-14	27/01/2014			1a
Verifier 3	UKAS-03	Petrolac	UK	Hewett 4829A	DT2600	10 Edbury Bridge Rd		SW1W 8PZ	UK	Sep-14	23/09/2014			1b
Verifier 3	UKAS-03	px (TGPP) limited	UK	Teesside Gas Processing Plant	UK-E-IN-11741	Seal Sands Road Seal Sands	Middlesbrough	TS2 1UB	UK	Sep-14	23/10/2014			1b
Verifier 3	UKAS-03					PO Box 3 Filton	Bristol Avon	BS34 7QE	UK	Sep-14	10/11/2014			
Verifier 3	UKAS-03	RollsRoyce plc	UK	RollsRoyce Sinter	UK-E-IN-11687	PO Box 31 Victory Road	Derby Derbyshire	DE24 8BJ	UK	Sep-14	06/11/2014			1a
Verifier 3	UKAS-03	RollsRoyce plc	UK	RollsRoyce PCF	UK-E-IN-11691	Wilmore Road	Derby Derbyshire	DE24 8BJ	UK	Sep-14	06/11/2014			1a
Verifier 3	UKAS-03	RollsRoyce plc	UK	East Kilbride	UK-S-IN-12396	olls-Royce PLC, Manor Avenue, North Glasgow	East Kilbride, Lanarkshire	G74 4PY	UK	Sep-14	08/09/2014			1a
Verifier 3	UKAS-03	RollsRoyce plc	UK	RollsRoyce plc Ansty	UK-E-IN-11686	RollsRoyce plc Ansty	Cowenry	CV7 9JR	UK	Sep-14	20/01/2015			1a
Verifier 3	UKAS-03	Rohm and Haas	UK	Rohm and Haas (Scotland) Ltd	UK-S-IN-12335	Whitfield Road	Grangemouth	FK3 9UY	UK	Aug-14	28/08/2014			1a
Verifier 3	UKAS-03	RWENpower	UK	Aberthaw	UK-W-IN-11516	The Leys Aberthaw	Nr Barry Vale of Glamorgan	CF62 4ZW	UK	Sep-14	18-19/11/14			1b

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Work programme template

Work programme information to be submitted by the NAB or the NCA to the Competent Authority (Article 70(1) of the AVR)

Please provide for each row the information per Extraordinary Assessment

Accreditation ID number/ certification
ID number

Please select per verifier the ID number in the accreditation certificate or in the certification certificate in the case of certification

Mandatory		Mandatory		Date (preferably day, at least month)	Please specify in a few sentences
Verifiers Details		Details on extraordinary assessment (Article 70 (1) (b) of the AVR)			
Verifier name:	Accreditation ID number or Certification ID number	Indicative date extraordinary assessment	Reason extraordinary assessment		