

ECRAN National capacity building on the Integrated Risk Assessment Method (IRAM)/easy Tools

How to register into IRAM

Vladimir KAISER

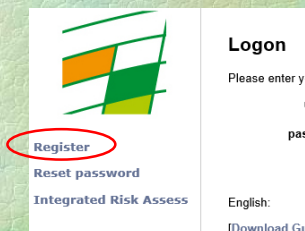
The Inspectorate of the Republic of Slovenia for the Environment and Spatial Planning

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How to register

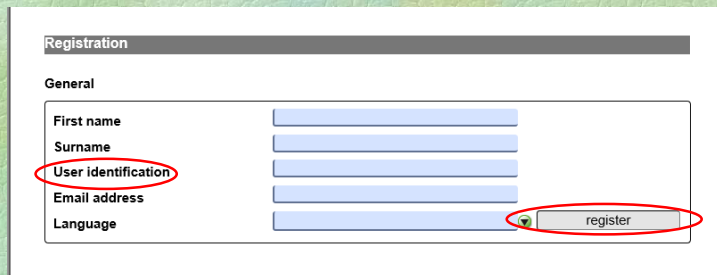
1. Open <https://www.fms.nrw.de/lip/authenticate.do>
2. Press **Register**



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3. Fill in **Registration** form and press a button **register**.



The screenshot shows a 'Registration' form with a 'General' section. It contains five input fields: 'First name', 'Surname', 'User identification', 'Email address', and 'Language'. The 'User identification' field is circled in red. To the right of the 'Language' field is a 'register' button, also circled in red.

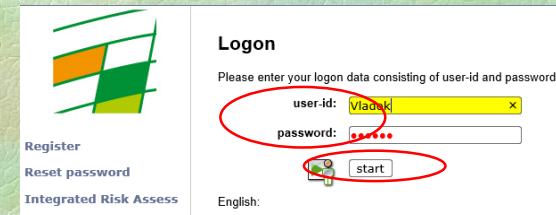
4. DO NOT FORGET **User identification** since it is your **user-id** needed for registration.

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How to register

5. You will get a **password** needed for registration on your e-mail.

6. Go to the first page and enter **user-id** and **password**.



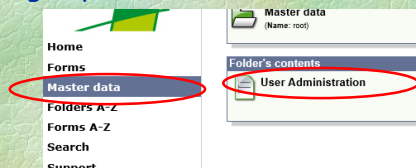
The screenshot shows a 'Logon' form. On the left, there is a logo and links for 'Register', 'Reset password', and 'Integrated Risk Assess'. The main form area has the text 'Please enter your logon data consisting of user-id and password.' Below this are two input fields: 'user-id:' with the value 'Vladek' and a red 'x' icon, and 'password:' with red dots. A 'start' button is at the bottom, circled in red. There is also a small icon of a person next to the 'start' button.

7. Press button **start**.

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How change a password

1. After logon press **Master data** and **User administration**.



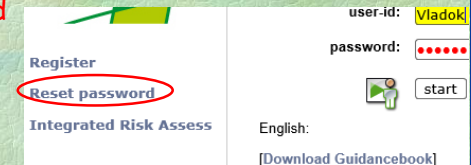
2. Enter a new password and repeat it.

The screenshot shows the 'User Administration' form. Under the 'General' section, there are input fields for: First name (Vladimir), Surname (Kaiser), User identification (VKaiser), Email address (vladimir.kaiser@gov.si), Language (EN), Password (masked with dots, circled in red), and Repeating password (masked with dots, circled in red).

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If you forgot your password...

1. Open <https://www.fms.nrw.de/lip/authenticate.do>
2. Press **Reset password**



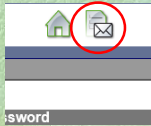
3. Enter **User identification (user-id)** and **Email address**.

The screenshot shows the 'Lost password' form. It has a title 'Lost password' and a subtitle 'If you lost your password you can reset it here'. Below this are input fields for 'User identification' and 'Email address'. At the bottom, there is a note: 'Please enter your e-mail address and then click the e-mail-icon. Your password will be reset and sent the to e-mail address above.'

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If you forgot your password...

4. Click **e-mail-icon**.



5. You will get a **new password**.

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THE END

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