

ECRAN Climate
Emissions Trading Working Group
Advanced Technical Training Programme on the EU Verification
and Accreditation Regulation
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ACCREDITATION PROCESS FOR VERIFIERS

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CONTENT - ACCREDITATION PROCESS

- Application
- Assessment
- Decision on accreditation
- Surveillance

HAA – Croatian Accreditation Agency



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ACCREDITATION PROCESS-APPLICATION

- Application form
- Rules of accreditation (criteria, description of the process, costs, rights/obligations, complaints/appeals)
- Scope of accreditation (type of activities according to Annex I of Regulation (EU) 600/2012)
- Special requirements
- Information about internal audit and management review
- Completeness of application documents
- Contracting



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ACCREDITATION PROCESS - ASSESSORS

- Selection of assessors
 - scope of accreditation
 - register of assessors / experts
- Appointment of the assessment team
 - the knowledge of Regulation (EU) No 601/2012 relevant for the scope of accreditation
 - the competence and understanding required to assess the verification activities
 - the knowledge of relevant national legislation and guidance
 - lead assessor– management requirements
 - assessor(s) / expert(s) – technical requirements



ACCREDITATION PROCESS - ASSESSMENT

- Document review
 - quality manual, procedures, working instructions
 - conformity with the requirements for accreditation (ISO 14065, HAA Rules, Regulation (EU) No 600/2012,...)
 - document review report
- Preliminary visit (optional)
- On-site assessment
- Witness audit
- Reports



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ACCREDITATION PROCESS - DECISION

- Accreditation certificate
 - identity and logo of accreditation body (AB)
 - identity of conformity assessment body (CAB)
 - number of accreditation certificate
 - date of granting and expiry of accreditation
 - reference to ISO 14065
 - scope of accreditation
 - annex to accreditation certificate according to Annex I of AVR—
detailed scope of accreditation
- Accreditation register
 - <http://www.akreditacija.hr/registar>



ACCREDITATION PROCESS - SURVEILLANCE

- Surveillance
 - monitoring the continued fulfilment of accreditation requirements
 - frequency (HAA: 12 – 18 months)
 - extension of the scope
 - reduction, suspending, withdrawing
 - assessor`s report
- Reassessment
 - every 5 years
 - application before the expiry data (HAA: 6 months)



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