



# **1<sup>st</sup> Environmental Assessment Working Group Training of Trainees**

ECRAN - 57313

**Financed by the TAIEX Instrument  
in the Framework of the implementation of the  
Environment and Climate Regional Accession Network**

**Venue :**

**Podgorica, Montenegro**

**23-26 September 2014**

For more information on TAIEX assistance and to download presentations of this event, please go to : <http://ec.europa.eu/enlargement/taix>.

## **Aim of the meeting :**

### **Background**

Since the local authorities/municipalities and other local stakeholders have an important role in SEA/EIA implementation, it is important to create a core group of the trainers in the ECRAN countries to ensure the knowledge transfer to the local level. The ToT scheme will invite 3 representatives from each beneficiary country and it shall result in the country-specific training package and SEA/EIA training strategies. Altogether three ToT events shall be organized during the project, while in between the ToT trainings the trainers should conduct trainings at the local level in their countries.

As agreed at the 1<sup>st</sup> Annual Meeting of the EA WG, the 1st ToT will be organized in September 2014. Planned trainings will be delivered in close coordination with TAIEX Unit that will be responsible for provision of non-key experts and organisation of logistics (training venue, accommodation and transport of registered participants, etc.).

This paper provides information on the overall ToT planning and agenda for the 1<sup>st</sup> ToT.

### **Overall planning**

The ToT scheme includes altogether three training sessions:

*1<sup>st</sup> Training of Trainers (September 2014):* This 4-day long introductory training session will focus mainly on developing the first drafts of the country specific SEA/EIA training material as well as on training techniques and skills and planning of the local SEA/EIA training events.

*2<sup>nd</sup> Training of Trainers (tentatively September 2015 – the exact timing will depend on the progress with the local trainings – see below):* 2-day long event will be used to review the experience gained through the local trainings and further enhance the training materials as well as to improve the training techniques and skills of the trainers.

*3<sup>rd</sup> Training of Trainers (tentatively September 2016):* This 2-day long final event will focus on finalizing the training materials and further planning of the SEA/EIA capacity building in the beneficiary countries.

Between the ToT events, the trainers involved are supposed to deliver the SEA/EIA trainings at the local level in their countries.

As discussed at the 1<sup>st</sup> Annual Meeting of the Environmental Assessments Working Group, the ToT will be organized jointly for SEA and EIA. This arrangement will enable to address linkages between these two tools as well as it reflects the fact that in many cases the same persons are dealing both with SEA and EIA.

### **Objectives of the training**

The 1<sup>st</sup> ToT shall result in training materials to be further used in the local SEA/EIA trainings in the beneficiary countries. Therefore, the objectives of the 1<sup>st</sup> ToT can be defined as follows:

- Familiarize participants with the key principles of SEA/EIA to be promoted through the local trainings
- Develop the first drafts of the country specific training materials
- Introduce training techniques and tools

**Beneficiaries:**

Albania, Bosnia and Herzegovina, Croatia, Kosovo\*, Montenegro, Serbia, Turkey, the former Yugoslav republic of Macedonia

## Day 1 : Tuesday 23 September

Start	Finish	Topic	Facilitator/Speaker	Sub topic/Content
<b>08.30</b>	<b>09.00</b>	<b>Registration, coffee</b>		
09.00	09.30	Welcome and introduction to the ToT scheme	Brankica Cmiljanovic, representative of Montenegro Martin Smutny, ECRAN EA Working Group Coordinator	Presentation and adoption of the agenda, Short introduction of the participants
09.30	10.00	Training needs assessment (poster exercise)	Daniel J. Swartz, TAIEX expert	
10.00	10.30	Main principles of efficient SEA and EIA and linkages between these two tools	Matthew Cashmore, TAIEX	
<b>10.30</b>	<b>11.00</b>	<b>Coffee Break</b>		
11.00	12.30	Main SEA/EIA-related challenges in beneficiary countries to be addressed in the ToT and further trainings	Presentation by beneficiary countries, facilitated by Klemen Strmsnik, ECRAN Expert	

<b>12.30</b>	<b>13.30</b>	<b>Lunch</b>		
13.30	15.00	Energizer Workshop planning – introduction and key elements	Daniel J. Swartz, TAIEX	
<b>15.00</b>	<b>15.30</b>	<b>Coffee Break</b>		
15.30	16.30	SEA/EIA Directives and the Czech experience with their transposition	Libor Dvorak, TAIEX	
16.30	17.00	Training materials – introduction, proposed way of preparation of the country- specific training materials	Martin Smutny, ECRAN EA Working Group Coordinator	
<b>17.00</b>		<b>End of Day 1</b>		

## Day 2 : Wednesday 24 September 2014

Start	Finish	Topic	Facilitator/Speaker	Sub topic/Content
<b>08.30</b>	<b>09.00</b>	<b>Registration, coffee</b>		
09.00	10.30	Group work on training materials part. 1 – Introduction to SEA/EIA	Country groups facilitated by Martin Smutný, Matthew Cashmore and Klemen Strmšnik	
<b>10.30</b>	<b>11.00</b>	<b>Coffee Break</b>		
11.00	12.30	Group work on training materials part. 2 – Screening	Country groups facilitated by Martin Smutný, Matthew Cashmore and Klemen Strmšnik	
<b>12.30</b>	<b>13.30</b>	<b>Lunch</b>		
13.30	15.30	Energizer  Presentations by groups	Daniel J. Swartz, TAIEX expert  Facilitated by E Martin Smutný, Matthew Cashmore, Klemen Strmšnik and Daniel J. Swartz	
<b>15.30</b>	<b>16.00</b>	<b>Coffee Break</b>		
16.00	17.00	Training and presentation techniques and tools part. 1	Daniel J. Swartz, TAIEX expert	
<b>17.00</b>		<b>End of Day 2</b>		

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## Day 3 : Thursday 25 September 2014

Start	Finish	Topic	Facilitator/Speaker	Sub topic/Content
09.00	10.30	Group work on training materials part. 3 – Scoping, Baseline analysis	Country groups facilitated by Martin Smutný, Matthew Cashmore and Klemen Strmšnik	
<b>10.30</b>	<b>11.00</b>	<b>Coffee Break</b>		
11.00	12.30	Group work on training materials part. 4 – Impacts analysis and mitigation measures, Compiling SEA/EIA report	Country groups facilitated by Martin Smutný, Matthew Cashmore and Klemen Strmšnik	
<b>12.30</b>	<b>13.30</b>	<b>Lunch</b>		
13.30	14.30	Energizer Training techniques and tools part. 2	Daniel J. Swartz, TAIEX expert	
14.30	15.30	Presentations by groups	Facilitated by Martin Smutný, Matthew Cashmore, Klemen Strmšnik and Daniel J. Swartz	
<b>15.30</b>	<b>16.00</b>	<b>Coffee Break</b>		
16.00	17.00	Presentations by groups cont.	Facilitated by Martin Smutný, Matthew Cashmore, Klemen	



			Strmšnik and Daniel J. Swartz	
<b>17.00</b>		<b>End of Day 3</b>		

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## Day 4 : Thursday 28 September 2014

Start	Finish	Topic	Facilitator/Speaker	Sub topic/Content
09.00	10.30	Group work on training materials part. 5 – Quality control, Consultation with stakeholders, SEA/EIA and decision-making	Country groups facilitated by Martin Smutný, Matthew Cashmore and Klemen Strmšnik	
<b>10.30</b>	<b>11.00</b>	<b>Coffee Break</b>		
11.00	12.30	Presentations by groups	Facilitated by Martin Smutný, Matthew Cashmore, Klemen Strmšnik and Daniel J. Swartz	
<b>12.30</b>	<b>13.30</b>	<b>Lunch</b>		
13.30	14.30	Energizer Teambuilding and networking	Daniel J. Swartz, TAIEX expert	
14.30	15.30	SEA/EIA training in beneficiary countries -Planning of training events -Further inputs to the training materials -Support needed from ECRAN side	Facilitated by Martin Smutný, Matthew Cashmore and Klemen Strmšnik	
<b>15.30</b>	<b>16.00</b>	<b>Coffee Break</b>		

16.00	17.00	Concluding discussion, summary and evaluation of the 1st ToT	Facilitated by Martin Smutný	
<b>17.00</b>		<b>End of the 1st ToT</b>		

**This meeting is being organised by the  
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